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| **Safe and Responsible Internet/VLE/Email Use**Please complete, sign and return to the office |
| ***Pupil:***  |
| Weuse the school computers and Internet connection for learning.These rules will help us to be fair to others and keep everyone safe.1. I will ask permission before entering any Web site, unless my teacher has already approved the site.
2. I will only use the Internet when there is a teacher/Teaching Assistant present.
3. I will only use Google Search Engines
4. On a network, I will use only my own login and password, which I will keep secret.
5. I will not look at or delete other people's files.
6. I will not use memory sticks on the school PCs without permission from my teacher.
7. I will only e-mail people I know, or my teacher has approved and will ensure that the messages that I send will be polite and responsible.
8. The messages I send will be polite and sensible.
9. When sending e-mail, I will not give my home address or phone number, or arrange to meet someone unless my parent/carer or teacher has given me permission.
10. I will ask for permission before opening e-mail or an e-mail attachment.
11. I will not use Internet chat rooms.
12. I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
* I know that the school may check my computer files and may monitor the Internet sites I visit.
* I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers and my parents/carers informed.

**Parent’s Consent for Internet Access by Pupils**I have read and understood the school rules for responsible Internet/VLE/Email use. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials.I understand that some of the materials on the Internet may be unsuitable and I accept responsibility for setting standards for my daughter or son to follow when selecting, sharing and exploring information.I agree that the school is not liable for any damages arising from use of the Internet facilities and that pupils will be held accountable for their own actions. |
| ***Signed:***  | ***Date:***  |