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| **Safe and Responsible Internet/VLE/Email Use**  Please complete, sign and return to the office | |
| ***Pupil:*** | |
| Weuse the school computers and Internet connection for learning. These rules will help us to be fair to others and keep everyone safe.   1. I will ask permission before entering any Web site, unless my teacher has already approved the site. 2. I will only use the Internet when there is a teacher/Teaching Assistant present. 3. I will only use Google Search Engines 4. On a network, I will use only my own login and password, which I will keep secret. 5. I will not look at or delete other people's files. 6. I will not use memory sticks on the school PCs without permission from my teacher. 7. I will only e-mail people I know, or my teacher has approved and will ensure that the messages that I send will be polite and responsible. 8. The messages I send will be polite and sensible. 9. When sending e-mail, I will not give my home address or phone number, or arrange to meet someone unless my parent/carer or teacher has given me permission. 10. I will ask for permission before opening e-mail or an e-mail attachment. 11. I will not use Internet chat rooms. 12. I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.  * I know that the school may check my computer files and may monitor the Internet sites I visit. * I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers and my parents/carers informed.   **Parent’s Consent for Internet Access by Pupils**  I have read and understood the school rules for responsible Internet/VLE/Email use. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials.  I understand that some of the materials on the Internet may be unsuitable and I accept responsibility for setting standards for my daughter or son to follow when selecting, sharing and exploring information.  I agree that the school is not liable for any damages arising from use of the Internet facilities and that pupils will be held accountable for their own actions. | |
| ***Signed:*** | ***Date:*** |