



Hollinhey Primary School, Sutton
"Together we succeed"

Aspire
Educational Trust

Dear Parents and carers,

Our approach to remote learning

Whilst we hope that this will not be a common occurrence, we do recognise that there may be exceptional circumstances in which we have to return to remote learning. We have been working to develop a clear strategy to support remote learning if the whole school, a class, group or small number of pupils need to learn from home.

We hope that in these rare circumstances all children will be expected to engage with the full curriculum being provided by the school in order that they continue to progress and do not fall behind with their learning.

It will be the responsibility of all parents to ensure that their child is actively participating in all aspects of the school day from home.

Teacher's will be expected to monitor engagement and will need to report any concerns.

We appreciate that there may be a few difficulties as we implement this way of learning - we are here to help so please do ask if you are struggling. We have learnt a lot from our previous experiences of remote learning and it is our understanding that once children (and parents) have had a few goes they soon get the hang of it!

If your child is being taught via remote learning.

In this case, our school is planning to work with you as follows:

Circumstance	Remote learning
We enter a period of remote learning with total school closure.	<ul style="list-style-type: none">• Maths lessons uploaded to Microsoft Teams, following on/mirroring the maths that would be covered in the classroom at that time. This may be a combination of videos, the screens shared in the classroom and resources/worksheets used in the classroom. Some/all of these will be 'handed in' to your child's class teacher on Microsoft Teams for feedback.• English tasks uploaded to Microsoft Teams following the sequence of learning that would be happening in the classroom. The quantity will be dependent on age/stage of your child. Some/all of these will be 'handed in' to your child's class teacher on Microsoft Teams for feedback. This will include spelling/phonics, grammar, writing and reading.• Topic task(s)/ foundation subjects will be uploaded to Microsoft Teams for children to complete and hand in virtually. This will be lessons your child would have had during this time which can be most easily adapted to remote learning.• Twice daily live meets - (staggered through the morning from 8:45am and the afternoon from 12:45pm) to explain the instructions for the day/ feedback on

	<p>lessons / self-marking and possible class story. This is an important opportunity for the children to see their teacher and classmates. Please see the timetable below which should mean there are no sibling clashes.</p> <ul style="list-style-type: none"> • Possible small group video learning which will look different depending on the age of the children. This may be guided reading sessions, maths sessions or writing sessions delivered by the class teacher. The sessions could run at various times during the normal school day in small groups. The frequency of when your child's sessions will occur will be communicated by your child's class teacher via email. All sessions will be set up through 'meetings' inside your child's Microsoft Teams account. • 1:1 support if your child receives 1:1 support, a more bespoke programme of support will be set up. This may include phone calls / video chats with your child's 1:1 support. They will usually be expected to still complete the learning set on Microsoft Teams. • There will be an expectation that your child continues to read daily and use the digital platforms (TTRockstars, Spelling Shed etc) already set up for the class.
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Timetable for Live Meets

Group	AM	PM
Year 5	8.45- 9.05	12.45-1.05
Year 6	9.05- 9.25	1.05-1.25
Year 4	9.25-9.45	1.25-1.45
Year 3	9.45- 10.05	1.45-2.05
Years 1 and 2	10.05-10.25	2.05-2.25
Reception	10.25-10.45	2.25-2.45

Expectations for the children's engagement

It is expected that all pupils engage with remote learning, on a regular basis. School understand the pressures of home learning and appreciate that children may not be able to log in to every session.

School expects to see daily engagement, whether through posts online, submission of work or attendance at live sessions unless notified otherwise by parents.

Continue following the standards set by their class teacher regarding handwriting and presentation of work and for every child to work to their best ability.

Be appropriately dressed for live meets.

Supporting children's learning

We would recommend creating a dedicated area for your child to work on their remote education and at the start of the lesson they have access to the appropriate resources (e.g. pencil, appropriate book/log-in details to the online learning platforms).

Establish a routine that works for your family. School expects that on-line work is not accessed/submitted at unsociable times according to the age of the child and will contact parents if older children appear to be working at inappropriate times.

Some regular time to move, exercise, and have a break will be beneficial for your child's home learning experience. Having log in details for education platforms to hand will also make this process easier for your child. Please seek help from school if you need it.

School expects families to be respectful of staff well-being and to understand that a response to communications should not be expected outside of the hours of a reasonable working day.

Assessing work and progress

Supportive feedback may be given live or in written form on Teams to pieces of work that are submitted by children. This will be appropriate to the age and reading ability of the child. It may take the form of a whole class comment in the next live session, in the posts section of the channel or an individual comment on a single piece or verbal feedback given in a meeting. Teachers will indicate to children whether an edit is required on returned work. A short praise comment will show that the teacher considers work to be of a good, appropriate standard.

Emails

Teachers will be happy to receive any questions or feedback from parents through your child's class email address. They will aim to respond to these in a timely manner but this may not be on the same day if a message is sent after 5pm. Please can we ask that any work that needs submitting, is only uploaded on Microsoft Teams and is not sent via the class email address in order that all work is stored in the same place.

Contingency measures for ill staff

If teachers become ill, support staff will 'take over' the provision of home learning with resources being identified by other teachers and members of the senior leadership team.

Access to technology

We know that access to remote learning is a challenge for some of our families. In some families, this is due to a lack of devices, in others there are parents working from home and multiple siblings managing timetables with only one device. If you are struggling with devices you may request to borrow an ipad from school. Please email

head@hollinhey.cheshire.sch.uk

Yours sincerely,

Sarah Clough

Headteacher